Hamilton, Richard J

June 1913 - May 1914

ADDRESS REPLY TO
R. J. HAMILTON,
MANAGER

University Press, Toronto June 20th.,1913.

The President,

University of Toronto.

Dear Sir:-

At a meeting of the Printing Committee held in January you recall that it was decided to be in the interests of the Press that provision be made whereby customers may pay cash for their work direct to the Press, or if need be, pay in advance for the same.

May I remind you of your intention of referring this matter to the Board of Governors with a view towards receiving their authorization.

Yours truly,

UNIVERSITY PRESS,

R. J. Hamilton

Manager.

September 30th, 1918

R. J. Hamilton, Esq.,

University of Toronto.

Dear Mr. Hamilton:

Will you kindly have a copy of the University Hymn-book sent to Rev. H. L. Lewis, 37 Highbury, New Park, London, N., England ?

Yours sincerely,

President.

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Students Book Department.

University of Toronto

IMPORTERS OF COLLEGE TEXT BOOKS AND BOOKS OF REFERENCE

SHIPMENTS RECEIVED REGULARLY FROM UNITED STATES, ENGLAND, FRANCE, GERMANY AND ITALY.

R. J. HAMILTON, B.A.,
MANAGER.

PHONE COLLEGE 5000

TORONTO, Nov. 15th.,1913.
CANADA.

The President,

University of Toronto.

Dear Mr. President:-

In connection with Mr. Button's complaint to you concerning my refusal to recognize his advanced retail prices, I would like to say that early in the summer I received a proposal from the Macmillan Company asking an advance in our retail charges of from ten to fifteen per cent. Their object was to make them unifrom with the prevailing prices down town. I was given assurance that if I consented to charge this advanced price they would guarantee that no other bookseller would undersell me, and that it would make little difference to individual students, but would mean a great deal to me. It is hardly necessary to say that I flatly refused this tempting offer, and strongly advised them not to press the matter. In fact I referred them to you with the assurance that I would gladly accept the increased profit with your consent.

What I now fear is, that if you give any encouragement to Mr. Button along this line, Macmillan and possibly the Oxford Press would follow. I have discussed this matter with Mr. Langton, Professor Milner, Professor Alexander, Professor Kylie, Professor Stevenson and several others, and am confident that they all feel as strongly as I do that University Textbooks entering Canada duty

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PHONE COLLEGE 5000

TORONTO, _____
CANADA.

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free should not be sold at these advanced prices.

Yours truly,

STUDENTS BOOK DEPARTMENT,

R J Hamilton

Manager.

ADDRESS REPLY TO
R. J. HAMILTON,
MANAGER

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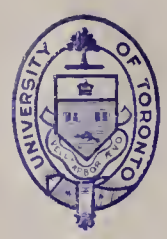

University Press, Toronto February 21st.,1914.

The President,

University of Toronto.

Dear Mr. President:-

At the last meeting of the Printing Committee the manager reported two unfortunate occurrences which had happened since the last meeting. Two tickets for the University College Carnival were presented for admission by our messenger boy who claimed they were given him by one of our pressmen while printing the same. Upon investigation this proved to be the case and the latter was promptly dismissed.

The other incident was probably more serious as it involved a grave indiscretion on the part of our bookkeeper Mr. E. A. Hughes, who is an appointee of the Board of Governors. This was in connection with our order for the tickets of admission to the first year reception. The order was taken by Mr. Hughes from Constable Christie with the explicit instructions that they were not to be delivered to any person except Christie who would call for them. It later transpired that Mr. Hughes took from the docket containing our record of the work four tickets (two of each kind) and gave them to his brother and a friend who are students. Unfortunately, Mr. Hughes when first questioned denied any knowledge of the deed, and only confessed when confronted with the undisputed facts.

ADDRESS REPLY TO
R. J. HAMILTON,
MANAGER

University Press, Toronto

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Your committee feels that owing to the large amount of strictly confidential work which passes through the Press from time to time, its high standard for absolute secrecy must be maintained in the future as it has in the past. The manager therefore recommended that Mr. Hughes' services be dispensed with, and the Committee asked the President to transmit this recommendation to the Board of Governors for their action.

Yours faithfully,

R. J. Hamilton

Secretary of Committee.

February 24th, 1914

R. J. Hamilton, Esq.,

Manager, "University Press".

Dear Mr. Hamilton:

I am returning your letter because I think you have misapprehended the position of the committee with regard to Mr. Hughes' case. The Committee, as I remember, refused to express any opinion in the matter, and simply heard your recommendation that Mr. Hughes should be dismissed, which I am to transmit to the Governors. I think it would be well on the second page to make this clear in any letter that I hand to them on Thursday.

Yours sincerely,

President.

ADDRESS REPLY TO
R. J. HAMILTON,
MANAGER

University Press, Toronto February 25th.,1914.

The President,
University of Toronto,
Toronto.

Dear Mr. President:-

I have your letter regarding my report of the action of the Printing Committee with reference to Mr. Hughes' case. My understanding was, that the Committee, while refusing to take the initiative, certainly endorsed my recommendation. In order to refresh my memory I telephoned this morning to Professor Squair, Professor McMurrich, and Mr. Langton, and each understood without any doubt that my recommendation was endorsed by our Committee. Professor Squair claims that he made a motion to this effect, which Mr. Langton also remembers. They thought this carried in the usual way.

Permit me to take this opportunity of stating, that prior to our meeting I discussed this occurrence privately with two of the members of the Committee, and also Mr. Mouré, who left no doubt in my mind as to the course I should pursue. Nevertheless I went to the meeting with an open mind hoping that the other members might take a more lenient view, and influence me in allowing the matter to drop. In this I was disappointed, because knowing Hughes' value I would have preferred to have him remain. I felt however, that to discharge my duty as I regarded it, and

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R. J. Hamilton,
Manager

University Press, Toronto

to retain the confidence of our Committee there was no other course open than the one I took.

I believe however, that it would be a mistake for the Board of Governors to feel that I recommended his dismissal to the Printing Committee, and they took no action. Nevertheless, if you still wish this change in my report it will be cheerfully made.

Yours faithfully,

R. J. Hamilton

Secretary of Committee.

March 18th, 1914

R. J. Hamilton, Esq.,

University of Toronto.

Dear Mr. Hamilton:

I thank you for your statement with regard to the sales of the University Hymnal and for the cheque for $61.63, which you have sent. I will bring them before the next meeting of the Committee, and I know they will be grateful for your interest in the matter.

The two leather bound copies that I asked for, one of them being sent to Sir Edmund Osler, I want to pay for myself, as they cannot be regarded in any sense as complimentary. If you will send me a bill for them, I will send you the amount ?

With kind regards, I am,

Yours sincerely,

President.

May 19th, 1914

R. J. Hamilton, Esq.,

University Press.

Dear Mr. Hamilton:

Dean Clarke has spoken to me about the publication of the Medical Bulletin. He assures me that they have placed it on such a new basis under a new editor and under the control of the Faculty that there will be no financial difficulty in the future. Also, they are making arrangements to pay any arrears against the journal, and he hopes to have it settled by the end of the present financial year. The journal ought I believe to be printed by the University Press and it may grow into something important.

Yours sincerely,

President.